**Outings Policy**

At Frome Valley Preschool we feel that it is important for children to experience the wider community and will be on occasions taken out of the setting. Different types of outings will require variations in preparation.

These include:

* Walks around the immediate area to the park, local shops, library or places of interest.
* Visits to places such as activity parks and farms, which require the use of public or other forms of transport.

Whatever the outing the same standard of care and safety will be expected to be taken by practitioners, volunteers and students. However, they will be expected to balance this responsibility with ensuring that children are given the maximum opportunity to experience and explore new environments, to socialise and to have fun.

Before an outing takes place practitioners will ensure the following:

* A full risk assessment has taken place with supporting documentation.
* Each child has an outing permission form signed by their parent/carer.
* Ratios of practitioners to children will be greater than those within the setting of 1 adult to 8 children. The ratio of practitioners will be determined from the risk assessment.
* A list of emergency contacts will be taken.
* Names of all children and adults attending will be made.
* First Aid kit and a charged mobile phone will be taken.

Additional requirements for longer outings and those involving the use of public transport:

* Each child has permission relating to the specific outing, signed by their parent/carer.

Each child will use a car safety seat, booster seat or seat belt as appropriate.