Admissions Policy

At Frome Valley Preschool we have a firm commitment to the inclusion of all children regardless of race, ethnicity, gender, religion, physical and/or learning needs. The preschool aims to provide a safe, stimulating and caring environment where children can develop their skills at their own pace.

Frome Valley Preschool is Ofsted registered and takes children from 2 years to 5 years.

* Requests for morning or afternoon places will be considered but cannot be guaranteed
* A registration form must be completed and signed before a child can attend the preschool.
* Sessions can be requested but not guaranteed. They are offered on an availability basis, relating to current children on roll and sessions already allocated. We run on a ratio basis and have a maximum of 27 places available in each session.
* One months’ notice in writing will be required prior to a child being withdrawn from the

Pre-school. If a child’s place is fee paying (not fully funded by Early Education Funding) and a months’ notice is not given, a month’s fee will still be charged.

* If a child is absent for any reason Frome Valley preschool require notification either by notification on the Famly app or telephone before or on the day of absence before 8.30am. Unexplained, irregular or non-attendance will be recorded and monitored for funding, safeguarding and health & safety reasons.
* It is generally acknowledged that it is not good practise for a practitioner to have a child attend the preschool. This is however at the discretion of the Childcare Manager and the school governors.
* Prior to starting, parents are invited to visit Frome Valley Preschool with their child to enable them to familiarise themselves with the setting and routines

Early Education Funding for 2 year olds.

Your child may eligible for 2 year old funding for the government. This can be checked by you on the dorset for you website. You may also of been issued a ‘Golden ticket’ which you can bring to the setting and we can check for you. This will entitle you to 15 hours of government funded childcare at the setting.

Early Education Funding for three and four year olds

All children are entitled to receive 15 hours of free Early Education Funding per week for 38 weeks of each academic year. This will start the term following their third birthday up to and including the term in which they turn five or start at a state maintained school, whichever comes first. The term dates for this purpose are set by the Secretary of State and are:

* Autumn term: 1st September to 31st December
* Spring term: 1st January to 31st March
* Summer term: 1st April to 31st August

A minimum of 3 hours and a maximum of 6 may be taken in any one day at our setting, with a maximum of 15 hours over three or more days per week. The paper work is completed by the parent/carer at the start of every term. This must be returned by the requested date to enable the preschool to make to make the appropriate claim each term. It is the responsibility of the parent/carer to do this, if not returned then a claim cannot be made and you will be liable to cover the cost of fees.

Some children may be eligible to an additional 15 hours a week. The criteria of eligibility is set out by the HMRC and all details can be found at <https://www.gov.uk>.

This must be applied for the term your child turns three. The cut off dates for this are:

31st December

31st March

31st August.

If you do not apply by these dates then the additional 15 hours funding will not be available to you for the following term. It is the parent’s responsibility to apply in the correct manner and time frame for this funding. The setting has no authority to override any decisions made about funding.

Once applied you need to send the confirmation of the code, the date of application and the renewal date, to the setting so that they may carry out the appropriate checks. This can be done by either a screen shot of the information or by forwarding on the original email from the HMRC It is important to point out that this needs to be done every three months and any places covered by the additional 15 hours will not be allocated unless the setting have received the appropriate information.

Additional funding places will be allocated on an availability basis.